



## **Callegra.UC Voicemail Menus**

### **User Options**

- 1 Change Mailbox setup
- 2 Change distribution list
- 3 Set notification call
- 4 Set wakeup call
- 5 Access deleted messages
- 9 Return to the previous menu

### **Mailbox Setup**

- 1 Record or change greeting
- 2 Change passcode
- 3 Change mailbox name
- 4 Edit call routing options
- 5 Add/Edit speed dial index
- 6 Edit extended mailbox absence
- 7 Edit extension number
- 8 Change order of messages played
- 9 Return to previous menu

### **Main Menu**

- 7 Voice messages
- 3 Fax messages
- 4 Email messages
- 6 Make new messages
- 1 Use speed dial
- 8 Change user options
- 0 Reach another mailbox
- 9 Exit system

### **Voice Messages**

- 7 Play new voice messages
- 8 Play saved voice messages
- 6 Make new message
- 0 Reach another mailbox
- 9 Return to previous menu

**Fax Messages**

- 7 Retrieve new fax
- 8 Retrieve saved fax
- 9 Return to previous menu

**Email Messages**

- 7 Play new email messages
- 8 Play saved email messages
- 9 Return to previous menu

**Make New Message**

- 1 Box Number
- 2 Outside Number
- 3 Global Directory Box Number
- 3 Return to previous menu

**After Recording Message Options**

- 9 Deliver your message
- 7 Play your message
- 3 Discard and record again
- 2 Add to your message
- 5 Deliver message to another box
- 6 Access addressing options
- 4 Cancel destination mailbox
- 1 Cancel making a message

**Distribution Lists**

- 2 Add or edit a distribution list
- 7 Play names and numbers
- 9 Return to previous menu

**Message Addressing Options**

- 1 Request/remove return receipt
- 2 Mark/unmark as confidential
- 3 Mark/unmark for future delivery
- 9 Return to the previous menu

**Notification Calls**

- 2 Activate/deactivate notification
- 3 Edit notification number
- 4 Edit notification time
- 9 Return to previous menu

**Wakeup Calls**

- 2 Activate/deactivate wakeup
- 3 Edit wakeup number
- 4 Edit wakeup time
- 9 Return to previous menu